



Arkansas Department of Human Services

Division of Children and Family Services

Legislative Analysis, Research and Planning Section
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MEMORANDUM

TO: DCFS Staff
FROM: Cindy Young
DATE: 09/25/2008
RE: Executive Directive 2006-06
Mandatory Use of the Arkansas Supervisory Review Tool, and Notifications to the Office of Chief Counsel When an FSW and The Office of Chief Counsel, (OCC), Disagree on the Recommendations to be made to the Court.

Executive Directive 2006-06, dated August 8, 2006, specifies:

- 1). Procedures to be followed by the FSW and their supervisor when conducting a case review thirty (30) calendar days to the FSW appearing in court; this portion was rescinded; and
- 2). Time parameters that must be met when the FSW and OCC disagree on the recommendations to be made to the Court.

This confirms that the above referenced Executive Directive has been incorporated into Policy and Procedures and the appropriate DCFS form to be used as follows:

- (1) Procedure VI-F1
- (2) Procedure VI-J1
- (3) Procedure VIII-C1
- (4) CFS-423