

**ARKANSAS DEPARTMENT OF HUMAN SERVICES  
STATE INSTITUTIONAL SYSTEM BOARD**

Division of Behavioral Services  
Arkansas State Hospital  
305 South Palm Street  
Little Rock, AR 72205

July 11, 2013

Members Present: Clara Ferron, Chairperson  
Stephen Foti, Vice Chairman  
Dianne Thomas  
Don Purcell

DHS Staff Present: Steve Jones, Deputy Director of DHS  
Breck Hopkins, Office of Chief Counsel  
Joy Figarsky, Director of Division of Behavioral Health Services  
Allen Rushing, Director of Maintenance, Arkansas Health Center  
Pat Sellars, Arkansas State Hospital  
William Ketcher, Division of Youth Services  
Liz Ganahl, Division of Youth Services

Others Present: Tom Grunden, Director, Little Rock Community Mental Health  
Center, Inc. (LRCMHC)  
Debby Nye, Attorney, LRCMHC

Ms. Clara Ferron, Chairperson, called the meeting to order at 1:30 p.m.

Ms. Ferron thanked everyone for coming.

**APPROVAL OF MINUTES FROM April 11, 2013 MEETING**

**Mr. Stephen Foti made a motion for the minutes of April 11, 2013 meeting to be approved.  
Mr. Don Purcell seconded the motion. Motion was passed.**

**DIVISION OF YOUTH SERVICES REPORT (DYS)**

The Division of Youth Services (DYS) quarterly report had been previously distributed to the Board and is attached to the minutes.

Mr. William Ketcher presented the DYS report.

**Mansfield Juvenile Treatment Center:**

The special equipment to repair the waste water treatment system has been installed and is in operation. However the system did not work as planned and the equipment supplier representative, Mr. Kurt Oshner, videotaped the problem and shared it with McClelland Engineers. McClelland has determined further work will be required to remove all of the old sand and gravel from the treatment ponds and replace it with new. The old water treatment piping embedded in the sand and gravel should also be replaced. Estimated cost is \$60,000.00.

Once completed the Engineers are scheduled to complete the re-inspection and then set up the final inspection by the Arkansas Department of Environmental Quality (ADEQ).

**Mr. Stephen Foti made a motion to approve waste water treatment system repair. Ms. Dianne Thomas seconded the motion. Motion passed.**

**Lewisville Juvenile Treatment Center:**

Water at the facility is provided via a well and pump system. The water requires treatment to use for drinking. The system is 20 years old, obsolete and parts are no longer available for purchase. Mr. Andy Franks, a private civil engineer from Texarkana, has made recommendations, written specifications and will furnish supervision during the installation of the new replacement equipment for the water treatment plant. Mr. Franks managed the bid process and Industrial Research Corporation was selected and completed for \$16,358.74.

**DYS Facility Reports:**

**Arkansas Juvenile Treatment and Assessment Center:**

Labor and materials to replace 2 DACT Communicator in Building 6 and Building 10 has been completed by Simplex Grinnell - \$1,107.03

The repair of the standby generator for Building 12 has been completed by R.P. Power - \$975.58

Compressor and parts for the RUUD HVAC unit for Building 6 has been completed by J&B Supply - \$59.12.

**Colt Juvenile Treatment Center:**

The repair of the broken sidewalk has been completed by Whiteside & Sons - \$1,350.00

**Dermott Juvenile Correction Facility:**

The emergency pumping of sewer lift station has been completed by Mark Doss - \$1,000.00.

The installation of 2 gate valves in the sewer discharge lines from the pump station has been completed by Mark Doss - \$7,400.00

**Dermott Juvenile Treatment Center:**

The reconnection of the fiber optic to the patch panel that connects to the Recreation Building to the network has been completed by Ace Communications - \$500.00

**Harrisburg Juvenile Treatment Center:**

The installation of hardware to convert a pair of doors in order to make both active has been completed by Ditta Door - \$2,129.28

**Lewisville Juvenile Treatment Center:**

The purchase of 4 Speed Queen washing machines has been completed by Warnock Furniture - \$3,469.78

**Mansfield Juvenile Treatment Center:**

The labor and material to furnish and install a new unit heater in the Vocational Building has been completed by Advance Plumbing - \$2,091.38

The installation of a white strobe light on the emergency water system pump has been completed by All Phase - \$560.00

**Ms. Dianne Thomas made a motion to approve the DYS report. Mr. Stephen Foti seconded the motion. Motion passed.**

**DIVISION OF BEHAVIORAL HEALTH SERVICES REPORT (DBHS)**

The Division of Behavioral Health Services (DBHS) Quarterly report had been previously distributed and is attached to the meeting minutes.

Mr. Steve Jones presented a brief bio and introduced the new Director of the Division of Behavioral Health Services, Ms. Joy Figarsky. Ms. Figarsky thanked everyone for the warm welcomes and is looking forward to working with everyone.

## **ARKANSAS STATE HOSPITAL (ASH)**

Mr. Pat Sellars presented the report for ASH.

### **Forensic Bathroom:**

The suicide prevention bathroom fixtures contract was awarded to Bradford & Scruggs and is 100% complete. All fixtures are installed and operational.

### **New Flooring for Units 5 and 6:**

The new flooring for Units 5 and 6 are complete. The contract was awarded to Bradford Scruggs for \$100,000.

### **Other Improvements:**

The remaining improvements of painting, the new nurse's station millwork and electrical modifications are complete and the labor was provided by ASH maintenance department.

### **Audio Visual Camera System:**

The video surveillance system upgrade for the hospital replacing the current camera system with a web based technology system to allow improved video footage and expand the camera coverage is complete. Advanced Cabling Systems was awarded the contract project for \$996,823.00.

Ms. Clara Ferron questioned if they had maintenance personnel who would maintain the cameras. Mr. Sellars reported they had a maintenance agreement. The installers would be on call and it was a part of the contract.

**Mr. Stephen Foti made a motion for the ASH report to be approved. Mr. Don Purcell seconded the motion. Motion was passed.**

## **ARKANSAS HEALTH CENTER (AHC)**

Mr. Allen Rushing presented the report for AHC.

### **Energy Conservation Measures:**

Mr. Rushing reported a preconstruction meeting was held on June 18, 2013 at AHC. Schneider Electric was present to discuss energy upgrades to designated buildings. Drawings and specifications have been sent to ABA to meet their requirements. These primarily consist of improvements to Building 80 HVAC system and window upgrades to various buildings. Energy savings are projected to pay for cost of improvements over a period of 5-20 years, depending on the scope of improvement.

**Cottage Lane:**

Cottage 9, the rough in of electrical and plumbing is being completed by AHC maintenance.

Cottage 8 has been refurbished for the move of the Family House from Cottage 7.

Cottage 12 is awaiting asbestos abatement and will be refurbished for staff housing, replacing Cottage 8.

Cottages 1, 2, 3, 4, 6 and 7 are waiting on the contract with Schneider Electric for remodeling.

**Emergency Power:**

A bid was awarded to Clifford Power to provide emergency power to Cottage Lane. The facility is waiting for the delivery of a generator set and transfer switch. Completion anticipated on August 1, 2013. Initial trenching has begun with work completed by AHC maintenance staff.

**Chapel Foundation:**

Due to the ground settling, AHC contracted with Powerlift to install nine (9) concrete piers as recommended by the structural engineer for \$11,350.00. The project was completed June 19, 2013.

**Water Plant Operation:**

Water is being run straight from the river because the PH in the reservoir water is still too high and water is not treatable in the reservoir. Three (3) different engineers have evaluated the reservoir problem in the past month. All of the engineers have recommended an aeration system be installed to help provide better water quality and also to prevent the algae bloom from reoccurring; repairs to levy and the replacement of filter media; replacement of 8" line to river pumps and various structural equipment improvements with the water plant itself. Estimated cost is \$1.2 million.

**Cottages 24, 25, 26 and 27:**

Due to various leaks of gas service, the Birch Tree Communities are in the process of replacing the gas service line to all four cottages. Estimated cost is less than \$9,000.

**Ms. Dianne Thomas made a motion for the AHC report to be approved. Mr. Don Purcell seconded the motion. Motion was passed.**

**NEW BUSINESS:**

**SALE OF GEORGE W. JACKSON JONESBORO PROPERTY:**

Mr. Breck Hopkins reported at the last SIS Board meeting the Jonesboro City Power, Light and Water made an offer of \$900,000.00 for the property and the motion was to approve that or any higher offer we could get. Mr. Hopkins stated thanks to DHS Director John Selig, after

additional negotiating, a counter offer was made of \$1.3 million which was accepted at \$1.1 million. Mr. Hopkins reported the counsel for ASU is preparing the deed and the paperwork. Mr. Hopkins reported DHS is 51-52% owner in that property but there are several DHS agencies that own the property. Mr. Hopkins stated DBHS would get about 25% of the money. Mr. Hopkins stated once the money was deposited, he would give the Board the breakdown.

**Ms. Dianne Thomas made a motion for DHS to proceed with the sale of the George W. Jackson Property in Jonesboro, AR, to sell for \$1.1 million and to conclude the sale with the approval of the SIS Board. Mr. Don Purcell seconded the motion. Motion was passed.**

### **OLD BUSINESS:**

#### **Little Rock Community Mental Health Center (LRCMHC):**

Mr. Tom Grunden gave the report.

Mr. Stephen Foti stated at the last Board meeting a motion was passed for LRCMHC to supply a plan with a timeline, projections of their expenditures, a tentative start date and he is now providing the report.

Mr. Tom Grunden presented a handout report for LRCMHC, Inc. and asked the Board to review the handout and stated there had been some communication difficulties concerning the follow up to the meeting.

Mr. Grunden reported at the last legislation session, the Arkansas General Assembly authorized the Department of Human Services – in addition to their authority to sell and lease –they could now donate real and personal property to community mental health clinics and centers. Mr. Grunden reported LRCMHC requested its Senator to seek funds to renovate the building, to include the replacement of the HVAC system and the roof. The General Improvement Fund set out in Act 1519 includes only \$100,000 for facility improvements. Mr. Grunden reported recent conversations with Senator Elliott indicate the possibility of additional funding to be allocated for the projects.

Mr. Grunden reported the quality of air situation is being addressed. A new product on the market is being tested that is designed for schools and food services, etc., who have a constant rate of high humidity and thus have a mold problem. It is a commercial filtering and cleansing system. This system reduces high humidity and mold thus improves the air quality. The problem is not the heating and cooling of the building but the high humidity produces negatives in the quality of air. That would eliminate the \$100,000 dollars a year expense of maintenance of the heating and air conditioner. Mr. Grunden stated he would share the results with ASH and Building Services so they can be involved in looking at the results.

Mr. Grunden continued with his report and discussed the three (3) options for LRCMHC.

1. Department of Human Services (DHS) and the SIS Board consider using the provisions of Act 1251 and donate the building at 4400 Shuffield Drive to LRCMHC. Such action would allow LRCMHC to pursue commercial loans to provide funding for the needed renovations to the facility. Without clear title to the real property a loan or bond issue is not an option.
2. Continue the existing lease terms to provide additional time to explore other funding. If after an established deadline, it must be concluded that no dollars will be available to fix the facility HVAC and roof, then LRCMHC will look for another location to provide community mental health center services.
3. Renegotiate the lease terms now whereby LRCMHC would vacate the 4400 Shuffield premises no later than the end of the calendar year, and continue its operations by occupying only the Fullerton building.

Mr. Foti stated the SIS Board did not have the authority to exercise any of the options today. He stated the Board would like to have the input of the new Director of DBHS, Joy Figarsky and since she was new, he felt she would need time to assess the situation. The Board requested to give Ms. Figarsky until the next meeting in October to assess the situation. Ms. Dianne Thomas stated she would also like the two absent Board members to express their input. Mr. Foti stated if a conference call is necessary, all Board members would be available. Ms. Clara Ferron requested the LRCMHC report be submitted before the next meeting in October so the Board could review it and be ready to respond to it.

**Mr. Stephen Foti made a motion to accept the LRCMHC report. Ms. Dianne Thomas seconded the motion. Motion passed.**

**NEXT MEETING:**

The next meeting will be on Thursday, October 10, 2013, at 1:30 pm, at the Arkansas State Hospital, 305 South Palm Street, Little Rock, AR.

**Ms. Dianne Thomas made a motion to adjourn the meeting. Mr. Don Purcell seconded the motion. Motion passed and the meeting adjourned at 2:15 pm.**

Respectfully Submitted:

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Micheal Burden, Secretary