

**ARKANSAS ALCOHOL AND DRUG ABUSE COORDINATING COUNCIL  
MINUTES**

**DATE:**                   **OCTOBER 20, 2011**

**LOCATION:**               **ARKANSAS STATE POLICE HEADQUARTERS  
#1 State Police Plaza, Old Commission Room  
Little Rock, Arkansas 72209**

<b>COUNCIL MEMBERS PRESENT:</b>			
Fran Flener	Chief Ronald Burks	Doris Smith	Norith Ellison
Jim Allen	Laura Shue	Rick Gallagher	Charlotte Denton
Sheriff Marty Moss	Rob Covington	Chief Everett Cox	Teresa Belew
Kent Williams alt. Laura Bailey	Robert A. Parker alt. Wendy Kelley	Rick Hart alt. David Eberhard	Josh Owens alt. Col Marcus Hatley
Phil Hall alt. Dr. Laurence Miller	SGT Stuart Woodward		
<b>COUNCIL MEMBERS ABSENT:</b>			
Jonathan Ross	Vivian Ozura	Edna Morgan	Amanda Gibson
Judge Joe Griffin	Kermit Channel	Tammy Harrell	Kari Powers
John Wiles	Katrina Cavaness	Dennis Emerson	
<b>STAFF PRESENT:</b>			
Denise Lockett	Office of Alcohol and Drug Abuse Prevention		
Diana Wilson	DF&A		
Sonny Scott	DF&A		
Joseph Cooper	DF&A		
Steve Varady	Drug Director's Office		
Jo Ann Warren	Office of Alcohol and Drug Abuse Prevention		
Chuks Odor	Office of Alcohol and Drug Abuse Prevention		
<b>STAFF PRESENT:</b>			
Steve Oliver	Prosecutor Garland County		
Chris Hays	18 <sup>th</sup> East DTF		
Suzanna Vaughn	18 <sup>th</sup> East DTF		
Krystle Browning	Prevention, Treatment, Outreach Officer (CD)		

**STATE DRUG DIRECTOR FRAN FLENER CALLED THE MEETING TO ORDER AT 1:10 P.M.**

**MINUTES OF THE PREVIOUS MEETING:**

The minutes of the **September 15, 2011** meeting were distributed for review. After a review of the minutes, Charlotte Denton made a motion to approve the minutes as presented. Kent Williams seconded the motion. The motion carried unanimously.

**SUB-COMMITTEE REPORTS:**

- **Treatment and Prevention Committee Report:**  
Phil Hall reported that the T&P Committee did not meet.

- **Policy and Procedure Committee Report:**

Rick Gallagher reported that the Policy and Procedure Committee did not meet.

- **Law Enforcement Committee Report:**

Chief Ronald Burks reported that the Law Enforcement Committee did not meet.

- Chief Ronald Burks distributed to the Council packets which included a CD. This CD contains 200 (+) law enforcement applications for review. The Grant Review will be held Tuesday, November 8, 2011 from 9:00-4:00pm. The meeting will be held at the Arkansas State Police Headquarters in the Old Commission Room. There are three members that will not be allowed to participate in the process: The Crime Lab, Sheriff Marty Moss, and Chief Everett Cox.
- Chief Ronald Burks introduced Steve Oliver, Prosecutor for Garland County, Chris Hays and Suzanne Vaughn of the 18<sup>th</sup> East JD. Chief Burks informed the Council that the Law Enforcement Committee met back on August 03, 2011. Reviews were conducted for Drug Task Force (DTF's) Continuation Funding Applications. There were some issues with the 18<sup>th</sup> East JD, along with two others as the reviews were conducted. Most of those issues have been addressed by the DTF, and they are currently at an acceptable utilization level in their current grant. Mr. Oliver addressed the Council and made these comments regarding the task force.
  - Prosecutor Oliver gave the Council a brief summary of his background and addressed the Council regarding the 18<sup>th</sup> East JD Drug Task Force not properly reporting on time and he informed the Council that this will never happen again.
  - Doris Smith reported that at the completion of the submitted financial reports, the 18<sup>th</sup> East JD Drug Task Force had a 90% utilization of their funds. For the current grant year they are in compliance with the filing of their monthly activity reports and are at an acceptable utilization level.
  - Chris Hays, of the 18 DTF raised questions regarding the Monthly Activity report that is required each month. He stated that the issues related to the monthly activity reports were raised during the last Drug Task Force Directors' meeting regarding a number of issues. Ms. Smith stated that the monthly activity report is based on the questions that the Department of Justice requires DF&A to answer on a quarterly basis. DF&A is actively working on a revision to the report that will respond to all of those questions required by DOJ. It is the goal of DF&A to have a report that contains all the necessary facts required by the DOJ and to make the report as user friendly as possible.

**OLD BUSINESS - Distribution of Monthly Financial and Utilization Reports:**

➤ **Monthly Financial Status Report:**

Pam Fowler distributed copies of the Monthly (**September 2011**) Funds Utilization Report. She reported that there were no unusual activities. Majority of the treatment and prevention programs are spending their funds as expected.

➤ **Access to Recovery (ATR) Report:**

Pam Fowler distributed copies of the Access to Recovery (ATR) Report. She reported the following information:

Total Authorized Amount	Total Encumbered Amount	Total Expended Amount	Utilization Report
\$2,171,625.43	\$116,439.43	\$1,445,237.91	72%

➤ **Monthly Substance Abuse Treatment Statistics Report:**

Phil Hall distributed the Monthly Substance Abuse Treatment Statistics Report for the month of **August, 2011**. She reported the following information:

Annual Admissions	Treatment Admissions	Waiting List
	933	227

Alcohol and Marijuana were the top drugs of choice.

➤ **Monthly Gambling Status Report:**

Phil Hall distributed the Monthly Gambling Report for the month of **August 2011**. He reported the following information: Arkansas Fiscal Year (AFY11-12)

	JULY 2011 Totals	Totals from JULY 2011
Intakes	21	45
Hang-ups	126	220
Casino	231	451
Lottery	289	539
Wrong#	88	175
Other	2	9
Totals	757	1439

*A motion was made by Rick Gallagher and seconded by Jim Allen to accept the reports. The motion carried unanimously.*

➤ **Law Enforcement Report:**

Doris Smith distributed the Drug Law Enforcement Program, FY2010 Federal/State Award Expenditure Summary. She reported that there were no unusual activities and programs were spending their funds as expected.

1. Drug Law Enforcement Program- 2011-2012 Federal/State Award Expenditure Summary  
Award Period 07/01/11 to 06/30/12:

Federal Total	Award	Expenditures	Balance	% Usage
	2,746,528.87	413,881.65	2,332,647.22	15.1%
State Total	Award	Expenditures	Balance	% Usage
	507,385.10	69,076.36	438,308.74	13.6%

2. Drug Law Enforcement Program ARRA 2009 Federal/State Award Expenditure Summary  
Award Period December 1, 2010 to November 30, 2011:

Federal Total	Award	Expenditures	Balance	% Usage
	1,251,672.64	1,084,965.65	166,706.99	86.7%

5. Special State Asset Forfeiture Fund, Drug Crime Fee Assessment Fund

Special State Asset Forfeiture Fund	TAF0100 Federal	\$418,637.19
Special State Asset Forfeiture Fund	TAF0000 State	\$0.00
Drug Crime Fee Assessment Fund	SEP0000	\$2,668,205.89

6. Drug Crime Assessment Fee

FY2008 Total	\$303,346.41	FY2009 Total	\$586,939.19
Cumulative	\$303,870.21	Cumulative	\$890,809.40
FY2010 Total	\$742,060.11	FY2011 Total	\$823,384.17
Cumulative	\$1,632,869.51	Cumulative	\$2,456,253.68
FY2012 Total	\$211,952.21		
Cumulative	\$2,668,205.89		

***A motion was made by Robert A. Parker and seconded by Sheriff Marty Moss to accept the reports. The motion carried unanimously.***

**NEW BUSINESS:**

- Chuks Odors, Arkansas CSAP Fellow, presented to the Council a PowerPoint presentation entitled ***“Strategic Prevention Framework State Prevention Enhancement Grant (Short Title: SPE Grant).*** He distributed the following handout: ***Evaluation of the Arkansas Strategic Prevention Framework State Incentive Grant: Reducing Underage Drinking and Alcohol –Related Crashes Through Community-Based Planning and Evidence-based Strategies.***

**ANNOUNCEMENTS:**

- Drug Enforcement Administration’s (DEA’s) Third National Prescription Drug take-Back Day is October 29, 2011.
- Fran Flener announced that the Alcohol and Drug Abuse Coordinating Council meeting for November 17, 2011 will be at 1:00 p.m. The meeting will be at the AR State Police Headquarters, #1 State Police Plaza, Old Commission Room, Little Rock, Arkansas 72209.

**ADJOURNMENT:**

- A motion was made by Chief Ronald Burks to adjourn and seconded by Rob Covington. The meeting was adjourned at 2:25 p.m. The motion carried unanimously.

**Respectfully Submitted,  
Denise Luckett**